

# The College of New Jersey Club Tennis Team Constitution

## I. Name

- A. The name of this organization shall be The The College of New Jersey Club Tennis Team.

## II. Purpose

- A. The purpose of the TCNJ Club Tennis Team shall be to provide opportunities for all students of The College of New Jersey who are interested in playing recreational and competitive intercollegiate tennis at the collegiate club level and to have fun, promote health, leadership, teamwork, responsibility and sportsmanship. The team shall provide an environment for those to enjoy the sport that one can play throughout their lifetime. Members will be able to play tennis several times a week as well as attended regional and national tournaments. Lastly, members will develop trust and friendship through both on and off court social activities.

## III. Membership

- A. TCNJ Club Tennis Team is open to all undergraduate and graduate students attending The College of New Jersey.
- B. Membership is acquired by contacting the current President or Team Captain and may be maintained through regular attendance at practice sessions and participation in other club activities such as fundraising and general meetings.
- C. Making the travel team will be determined by attendance and performance in practice. The selection committee will be composed of the executive board and captains. Positions played will be based on dedication and one's ability to play that position. The executive board and captains will be chosen by the members of the TCNJ Club Tennis Team.
- D. The club advisor must be a member of The College of New Jersey faculty or staff.

## IV. Organization

- A. An executive board consisting of the President, Vice President, Treasurer and Secretary shall decide upon all policies of The College of New Jersey Club Tennis Team.

B. The members of the TCNJ Club Tennis Team shall elect the officers for a one year term by majority vote during a general meeting every year in the spring semester.

C. Duties and Powers of Officers:

1. President's Duties

- a) Presiding over practices with team captains.
- b) Oversee the responsibilities and duties of all club members.
- c) Conduct meetings and election proceedings.
- d) Organize club activities.
- e) Notify members of special meetings and making sure the club is represented at appropriate TCNJ club meetings.
- f) Plan trips, tournaments and matches.

2. Vice President's Duties

- a) Assume duties of president should he/she should be absent.
- b) Assist the president in any duty as needed.
- c) Assist in member selection process.
- d) Maintaining the club equipment.
- e) Being the TCNJ Club Tennis Team representative at the Sports Club meetings.

3. Treasurer's Duties

- a) Prepare budgets for the club.
- b) Account for the collection and allocation of club funds.
- c) Account for collection of team dues.
- d) Organize fundraising opportunities of the club.
- e) Organize travel expenses for away tournaments.

4. Secretary's Duties

- a) Taking minutes at meetings.
- b) Notifying members of practice times and meetings.
- c) Taking attendance at practices.
- d) Maintain and organize all information in official club email.
- e) Update club website and facebook page.

5. Advisor's Duties

- a) Work with team Captains/President to set up practice times
- b) Sign off on all paperwork required for tournaments and travel.

D. Duties and Powers of the Captains:

- 1. Captains for TCNJ club tennis team are made up of 2 males and 2 females.
- 2. One male and one female captain should be present at all practices.

3. Captains should be able to run practice and keep track of team at tournaments.

E. Any club officer or captain can be removed by majority vote by club members if they have not performed their assigned duties.

## V. Club Dues

A. The amount of dues to be paid is \$10.00 each year in order to reside in good standing with the TCNJ Club Tennis Team. The due shall be paid in the first two weeks of the semester to the current Club Treasurer.

## VI. Code of Conduct for Practices

A. Members should check in at the start of every practice with club secretary.

B. If a member must miss a practice, he/she should notify a captain who will report the absence to the secretary.

C. Members should follow captain's instruction.

## VII. Requirements of Travel Team

A. All dues must be paid on time.

B. Be in good standing with the club.

C. Participation in fundraising.

D. 75% attendance of all practices.

E. 100% attendance of all mandatory meetings.

1. Mandatory meetings shall be specified by Club President.

F. 100% attendance to all practices during the week before a tournament.

G. The Executive board can make exceptions under special circumstances.

## VIII. Travel Expenses

A. All travel expenses will be shared equally among the traveling members of each tournament. Expenses include gas money and hotel bills.

B. Food will be a personal expense for each member of the traveling team.

## IX. Code of Conduct for Tournaments

A. No cell phones permitted during games.

B. Good sportsmanship is required at all times.

C. No excessive cursing during tournaments.

D. Always represent TCNJ in a positive way.

E. If the above requirements are not followed by any club member the consequences shall be determined by the captains upon the return of the trip.

## X. Behavioral Guidelines

- A. During club activities, all members are required to respect one another, The College of New Jersey, opposing players, rules and regulations

## XI. The College of New Jersey's Anti-Hazing Policy

- A. All members of the TCNJ club tennis team shall follow The College of New Jersey's Anti-Hazing Policy.
- B. The College of New Jersey defines hazing as "any action taken, created, or situated which intentionally or recklessly subjects any person to the risk of bodily harm, mental or physical discomfort, embarrassment, harassment, or ridicule; or causing or encouraging any person to commit an act that would be a violation of law or college regulations; for the purpose of initiating, promoting, fostering, or confirming any form of affiliation with a student group or organization."
- C. Examples of hazing include, but are not limited to:
  1. Forced consumption of alcohol or other drugs
  2. Required ingestion of any substance
  3. Dietary restrictions of any kind
  4. Sleep deprivation
  5. Creation of excessive fatigue
  6. Paddling, whipping, beating, or physical abuse of any kind
  7. Forced tattooing or branding
  8. Calisthenics or any type of physically abusive exercise; exposure to the elements
  9. Compulsory servitude
  10. Work projects without the participation of the full membership
  11. Scavenger hunts, treasure hunts, road trips, kidnapping, drop-offs, or any other such activities
  12. Assigned or endorsed pranks such as borrowing or stealing items, painting property or objects, or harassing other individuals or groups
  13. Morally degrading or humiliating games or activities;
  14. Verbal harassment including yelling and screaming
  15. Line-ups, kangaroo courts, or any interrogation not consistent with the legitimate testing for information about the purposes and history of the organization
  16. Any activity which interferes with one's ability to study or complete one's course of study
  17. The wearing of apparel in public which is conspicuous or not normally in good taste

18. Participation in sexual rituals or assaults
  19. Mentally abusive or demeaning behavior
  20. Deceptions and/or threats contrived to convince a new member that he/she will not be permitted to join
  21. Requiring the use of a side door entrance not normally used to enter a building; requiring the answering of phones or doors with songs, chants, riddles; requiring yelling or screaming upon entering or leaving a facility
  22. Requiring new members to "greet" initiated members
  23. Activities that promote or encourage the violation of state law or college policy
  24. Collective behavior such as marching; requiring members to escort each other on campus; dressing alike, etc.;
  25. Requiring the carrying of items such as bricks, pumpkins, pledge books, lunch boxes, items for members, etc.
- D. The organization or any individual involved in hazing commits a violation of college policy by:
1. Engaging in hazing .
  2. Soliciting, encouraging, aiding, or directing another engaged in hazing.
  3. Intentionally or knowingly permitting hazing to occur .
  4. Having first-hand knowledge that a specific hazing incident has occurred and failing to report said knowledge in writing to the director of campus life.